

Your Contact Details

Name.
Tel.No.
Mobile No.
E.Mail.

Your Wedding Planner**Please give as much information as possible**

Date of Wedding :

Blessed Service : Time : at

Duration of Service/ Photography/& Travel : Estimated arrival time at reception

Civil Ceremony : Time of arrival for the formalities/reception :

Reception Venue : Toastmasters to attend two hours prior

Bride : Bridegroom :

Best Man : Bridesmaids :

/cont.

Ushers Yes No :

Brides Parents : and :

Bridegrooms Parents : and :

Banqueting Manager : Number of Guests attending :

Location Map : (Your emergency mobile No.) : (Toastmasters emergency mobile no.) : **07722 015 506**

Photographer : Video :

Music During Dinner Yes No : or by

Band/Disco evening : At what time booked: how long to set up:

/Menus : /Favours : /Cameras : /Guest Book :

How many dining courses : Main Meal Hot/Cold :

Special Requirements i.e. (Wheelchair users or guests requiring special attention) :

Children (how many) : Vegetarian (how many) : Allergies (how many) : Other :

Receiving Line : Yes No Time : Who will be in line-up :Guests announced by their full title - Christian Names only - or No Introduction - (or as time allows)

Dining @ : Duration of dining : Evening Guests arrive @ : Evening buffet @ :

Notes :**Split Times :at a glance, TMs. Info.**

Blessed Ceremony	@
Arrival at Venue	@
Civ.Cer./Reception	@
Receiving Line	@
Dining	@
Evening Guests	@
First Dance	@

**Please return these forms or the Enquiry/Booking slip completed with a deposit of £50.00
and please note that all balances are due 10 days prior to the day of the Wedding**

THE ENTRANCE

Ladies and Gentlemen will you kindly rise to receive the Bride and Bridegroom :

: and : Mr. and Mrs. :

Follow T.M. to the top table, remain standing for Grace

Grace given by T.M. 1,2,3,4,5 on page four; or any other to be delivered by :

Ladies and Gentlemen the Bride and Bridegroom will now cut the Wedding cake, Please advise when !.

- 1) During dining
- 2) Before the Bride and the Bridegroom retiring from dining room.
- 3) When the evening guests arrive @
- 4) Other :

TOASTS BEFORE DINNER - DURING DINNER - AFTER DINNER

T.M. to announce speakers in the following order :

You may require a microphone if so, please check with T.M. that one is available.

First Toast by, Father of the Bride:

“Pray silence for the Father of the Bride : who will propose the toast to the “Bride and the Bridegroom”

The toast is the “Bride and the Bridegroom”

Second Toast is by, The Bridegroom :

“Pray silence for the Bridegroom : who will propose a toast to “the Bridesmaids”

Presentation of flowers to the Brides Mother : By Bride/Bridegroom

Presentation of flowers to the Bridegrooms Mother : By Bride/Bridegroom

Other presentations to :

..... Bride to assist if necessary :

The toast is “the Bridesmaids”

Third Toast by, The Best Man :

“Pray silence for the Best Man for a response on behalf of the Bridesmaids”

Best Man to read Greetings etc. Be ready!!

The toast is “The Happy Couple”

The Bride or any other person may propose/respond if so inclined before/after Best Man.

ADDITIONAL THOUGHTS

Any other speeches :

Assistance with speech writing :

Table for presents and cards :

Throwing the Bouquet :

Collecting presents at end of evening :

Collecting the Wedding cake :

Bridegroom to thank all after last dance :

Time the Bride and Bridegroom will leave :

Time function ends :

Grace No. 1

Heavenly Father, God of Love, thank you for the gift of marriage,
 which we celebrate today.
 Thank you for the wedding feast spread before us and for
 the Family and Friends gathered here to share it.
 Bless us now as we eat and bless
 and.....
 in their new life together
 May every mealtime for them be as happy as the one we share today.

Amen

Grace No. 2

Heavenly Father, God of Love, thank you for the gift of marriage
 and for this feast spread before us.
 Bless our Family and Friends gathered here today
 to celebrate the marriage of
 and.....
 May every mealtime forever be as happy as this one.

Amen

Grace No. 3

Heavenly Father, God of Love. Thank you for this
 feast spread before us and for the Family and Friends
 gathered here to share it.
 Bless us now as we eat and bless
 and.....
 in their new life together.

Amen

Grace No. 4

Thank you for this feast spread before us and
 for the Family and Friends gathered here today.
 Bless us now as we eat and bless
 and
 in their new life together.

Amen

Grace No. 5

For what we are about to receive
 may the good Lord make us truly thankful
 and ever mindful of the needs of others.

Amen